

DONNA L. DROWN, J.D., M.Ed.

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SUMMARY OF PROFESSIONAL EXPERTISE

Former educator and graduate of Pennsylvania State University's Dickinson School of Law with a Juris Doctorate degree, and member of the Utah State Bar. Passionate about collaboratively developing and implementing effective policies and initiatives to promote the diversity, equity, inclusion, and advancement of marginalized populations. Dynamic problem solver and mediator, using analyses of social systems, legislation, and policies to achieve projected outcomes.

CAREER HIGHLIGHTS

Title IX Claims Investigator, Shippensburg University, 2018, 2019
Outstanding Educator Awards, Murray School District, 2009, 2014, 2015
Regulatory Affairs Director (Clinical Research), Valley Mental Health
Institutional Review Board Liaison, Valley Mental Health
CALI Award in Education Law Recipient, Pennsylvania State University 2019

EDUCATION

Juris Doctor, Pennsylvania State University, Dickinson School of Law, Carlisle, PA 2019
Master of Education, University of Utah, Salt Lake City, UT 2003
Bachelor of Science - Psychology, University of Utah, Salt Lake City, UT 1988

CORE COMPETENCIES

Policy, Procedure, & SOP Development	Development and Oversight of Programs
Analysis & implementation of Statutes	Budget Development & Management
Interactive Curricula Development	Facilitator and Lecturer
Compliance and Regulatory Affairs Expert	Advocacy for Marginalized Populations
Education and Disability Law	Psychopharmacology Trial Management

RELATED EXPERIENCE

Attorney, Donna L. Drown Attorney at Law PLLC, Murray, UT, DLDrownLaw.com Present

- Provides advocacy services for people with brain injuries and other disabilities to promote equitable access to education and other programs, both in education and employment.
- Provides estate planning and conservatorships for people with disabilities.
- General legal practice, including but not limited to family, education and estate law.

Legal Intern, Pennsylvania School Boards Association (PSBA), Mechanicsburg, PA 2019

- Analyzed and wrote summaries about special education and disability case law for use by LEAs in member school districts throughout Pennsylvania, emphasizing special education FAPE standards, contingent IEPs, compensatory education and "failure to train" claims
- Conducted literature reviews, and analyses of Pennsylvania school districts' equity policies
- Developed curricula on ADA standards including accessibility violations, deliberate indifference, and Title IX nondiscrimination rights of LGBTQ students and employees

Legal Intern, Shippensburg Univ., Office of Equity, Inclusion & Compliance, Shippensburg, PA 2018

- Developed Supreme Court case history of the evolution of Title IX and lectured in the Pennsylvania system of higher education
- Reviewed hearing board investigations as Title IX Hearing Officer
- Designed and taught Civil Rights Investigator trainings to meet university compliance standards
- Wrote university policies about amorous relations between professionals, and the use of service animals on campus
- Created programs and activities to promote understanding and acceptance of diversity

- Hearing Recorder**, Social Security Administration, Office of Disability Adjudication Review 2017
- Under the Administrative Law Judges, digitally recorded hearings, per statute, and took specific verbatim log notes throughout each hearing
 - Determined whether compilation of documents was complete. Notified claimants of requirement of additional documentation where necessary
- Educator**, Murray City School District, Murray, UT 2005 – 2016
- Developed and taught curricula at 2nd, 3rd, 4th, and 6th grade levels
 - Wrote and presented mathematics professional development topics to faculty
 - Wrote inter-district standardized assessments that were diversity sensitive for use in elementary level mathematics
 - Taught at Title I schools, including those with high levels of diversity, indigent populations and transiency rates
- Adjunct Faculty**, Salt Lake Community College, SLC, UT 2003 – 2006
- Taught writing courses to non-traditional and diverse students
 - Developed curricula based on needs of marginalized students
 - Met individually with students to provide feedback on writing assignments
- Psychopharmacology Clinical Research Director**, Valley Mental Health, SLC, UT 2002 – 2005
- Managed and supervised all aspects of on-site clinical trials (i.e. case management, marketing, fiscal analysis, IRB Liaison, and regulatory affairs)
- Branch Manager**, Exam One, SLC, UT 1998 – 2002
- Hired, trained, and directly supervised staff to provide insurance qualification exams
 - Developed and marketed off site insurance examinations, including basic physical measurements, blood pressure readings, blood sample collections, ECG, and chain of custody urine drug screens

Additional Experience

- Owner and Operator**, SUNA Medic Services, Murray, UT 3 years
- Logistics and Long-Term Care Manager**, Quest Diagnostics, SLC, UT 9 years

MEMBERSHIPS & CERTIFICATIONS

- Member**, Utah State Bar, Salt Lake City Utah 2020-Present
- ATIXA Certified Title IX Investigator**, Philadelphia, PA 2018
- Mathematics Endorsement**, Southern Utah University, Cedar City, UT 2015
- Member**, Park City & Murray School District Mathematics Test Writing Consortium 2009
- English as a Second Language (ESL) Endorsement**, Utah State Office of Education, SLC, UT 2007
- Shop Steward**, Murray Education Association 2006 – 2016

VOLUNTEER SERVICE

- Member, Board of Directors**, Brain Injury Alliance of Utah 2020- Present
- Pro Bono Legal Services**, Utah Legal Aid 2019-Present
- Principal Interview Committee Chairperson**, Salt Lake Center for Science Education 2015 – 2016
- Mathematics Professional Development Committee Member**, McMillan Elementary 2015 – 2016
- Area Representative**, Murray Education Association 2014 – 2016
- Student Council Advisor and Chairperson**, McMillan Elementary 2014 – 2016
- Community Council Chairperson**, Salt Lake Center for Science Education 2012 – 2016
- Executive Board Member**, Parent Teacher Student Organization, SLCSE 2012 – 2016
- Writing Center Volunteer**, Salt Lake Center for Science Education 2012 – 2014